



Republic of the Philippines  
BIDS AND AWARDS COMMITTEE  
Bacolod City

**INVITATION TO BID FOR THE PROJECT: PURCHASE OF 52 UNITS DESKTOP COMPUTER, 10 UNITS LAPTOP, 1 UNIT LAPTOP, 1 UNIT DESKTOP COMPUTER SET W/ UPS AND AVR, 2 UNITS PORTABLE PHOTOCOPIER LASER PRINTER/COPIER, 1 UNIT COMB BINDING MACHINE, 1 UNIT PROJECTOR, 12 UNITS 3 IN 1 PRINTER & 7 UNITS APC UPS FOR CHO USE.**

1. The City of Bacolod, through its Sangguniang Panlungsod 2023 intends to apply the sum of **P 2,996,000.00** being the ABC to payments under the contract for the project: **PURCHASE OF 52 UNITS DESKTOP COMPUTER, 10 UNITS LAPTOP, 1 UNIT LAPTOP, 1 UNIT DESKTOP COMPUTER SET W/ UPS AND AVR, 2 UNITS PORTABLE PHOTOCOPIER LASER PRINTER/COPIER, 1 UNIT COMB BINDING MACHINE, 1 UNIT PROJECTOR, 12 UNITS 3 IN 1 PRINTER & 7 UNITS APC UPS FOR CHO USE** with P.R No. **BAC-23-05-0673**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The Bids and Awards Committee now invites bids for the above Procurement Project. Delivery of Goods required is **30 days**. Bidders should have completed, within **5 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from Bids & Awards Committee- Secretariat, 2<sup>nd</sup> Floor, Bacolod City Government Center and inspect the Bidding Documents at the address given below during **Mondays – Friday 8:00 am – 5:00 pm**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 31, 2023 – June 20, 2023** from the given address below and upon payment of the Bidding Documents in the amount of **P 5,000.00**.
6. The Bids and Awards Committee will hold a Pre-Bid Conference on **June 8, 2023 at 9:30 A.M.**, which shall be open to all prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission, bidders shall submit their bids through their duly authorized representative as stated in Section 25.1 of R.A 9184 at the specified address below on or before June 20, 2023. Late submission of bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **June 21, 2023, 9:00 A.M.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Bids and Awards Committee reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. The schedule of Bidding Activities will be as follows:

ACTIVITIES	TIME	VENUE
1. Sale and Issuance of Bidding Documents	8:30 A.M. - 11:00 A.M. & 1:30 P.M. - 3:30 P.M. Mondays-Fridays Starting May 31, 2023 – June 20, 2023	BAC-Secretariat, 2 <sup>nd</sup> Floor, Bacolod City Government Center
2. Pre-Bid Conference	June 8, 2023 / 9:30 A.M.	SP Session Hall, 2 <sup>nd</sup> floor, Bacolod City Government Center
3. Submission of Eligibility & Technical Documents	June 20, 2023 / 9:30 a.m. – 3:30 pm (Late Bids shall not be accepted)	BAC-Secretariat, 2 <sup>nd</sup> Floor, Bacolod City Government Center
Opening of Eligibility and Technical Documents	June 21, 2023 / 9:00 A.M.	SP Session Hall, 2 <sup>nd</sup> Floor, Bacolod City Government Center

For further information, please refer to:  
BAC Secretariat  
2<sup>nd</sup> Floor, Bacolod City Government Center  
Tel. No.034-7068270  
Email: [bac@bacolodcity.gov.ph](mailto:bac@bacolodcity.gov.ph)  
Website: [bacolodcity.gov.ph](http://bacolodcity.gov.ph)

  
**MARY JEAN L. RAMOS, CPA, EnP, MPA, MBA**  
BAC Chairperson