



Lungsod ng Bacolod

CITY ORDINANCE NO. 419
November 16, 2006

AN ORDINANCE ESTABLISHING THE BACOLOD CITY PUBLIC SAFETY AND EMERGENCY MANAGEMENT SECTION IN THE PUBLIC AFFAIRS AND ASSISTANCE DIVISION (PAAD) UNDER THE CITY MAYOR'S OFFICE.

WHEREAS, the Philippines, being in the so-called circum-Pacific belt of fires and typhoons, has always been subjected to series of natural disasters or calamities yearly, which usually result in deaths, miseries, and massive destruction of property.

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WHEREAS, the country experiences an average of twenty (20) typhoons a year and has its own share of earthquakes, floods, volcanic eruptions, landslides, air and sea mishaps, drought and even man-made disasters like bombing incidents, armed conflict and conflagration, and threats from terrorist attacks similar to the September 11, 2001 attack on the World Trade Center in New York City and the Pentagon in Washington.

WHEREAS, the effects of these disasters on our social and economic well being cannot be overemphasized, not to mention the human suffering, agony and pain of the victims and their families, particularly the children, the women, the elderly and the poor, who are the most vulnerable groups during any disaster situation.

WHEREAS, PD 1556 - entitled "Strengthening the Philippine Disaster Control Capability and Establishing the National Program on Community Disaster Preparedness", establishes the primacy of a coordinated response program as the best means of harnessing the human and material resources of all levels of government needed for an effective response to natural and man-made disasters, as well as the importance of such coordination at the ground level during disaster situations.

WHEREAS, this coordination must be applied at the local level in order to enhance the local government unit's inter-operability potential with national government agencies, non-governmental and people's organizations.

WHEREAS, Republic Act No. 7160 or the Local Government Code of 1991, Sections 454, (c) the Sangguniang Panlungsod may:

- (2) Create such other offices as may be necessary to carry out the purposes of the City Government.

WHEREAS, Section 456, (iv), of the Local Government Code of 1991, empower the Sangguniang Panlungsod to approve ordinances and pass resolution for the adoption of measures to protect the inhabitants of the city from the harmful effects of man-made or natural disasters and calamities, and to provide relief services and assistance for victims during and in the aftermath of said disasters or calamities, and in their return to productive livelihood following said event.



WHEREAS, there is a need to create and institutionalize a Public Safety and Emergency Management Section in the Public Affairs and Assistance Division, under the City Mayor's Office.

Be it ordained, by the City of Bacolod, thru the Sangguniang Panlungsod to pass the following ordinance.

Section 1. Title - This Ordinance shall be known as the "Bacolod City Public Safety and Emergency Management Section Ordinance"

Section 2. Definition of terms - for purposes of this ordinance the following words shall be defined as follows.

(2.1) BCDDC - Bacolod City Disaster Coordinating Council

(2.2) CDCC - City Disaster Coordinating Council

(2.3) Contingency Planning - Forward planning process, in state of uncertainty, in which scenarios and objectives are agreed, managerial and technical actions defined, and potential response systems put in place in order to prevent, or better respond to, an emergency or critical situations;

(2.4) Disasters - Natural or man-made events wherein communities experience severe danger and incur loss of lives and properties causing disruption in its social structure and prevention of the fulfillment of all or some of the affected community's essential functions;

(2.5) Disaster Preparedness - Refers to comprehensive emergency procedures for all types of disaster emergencies in the state, i. e. flood, hurricanes, earthquake, volcanic eruption, etc.

(2.6) Emergency - Any situation in which the life or well being of community will be threatened unless immediate and appropriate action is taken, in which demands an extraordinary response and exceptional measures.

(2.7) Emergency Management - The organization and management of resources and responsibilities for dealing with all aspects of emergencies, in particular preparedness, response and rehabilitation. It involves plans, structures and arrangements established to engage the normal endeavors of government, voluntary and private agencies in a comprehensive and coordinated way to respond to the whole spectrum of emergency needs. This is also known as disaster management.

(2.8) MDCC - Municipal Disaster Coordinating Council

(2.9) NDCC - National Disaster Coordinating Council

(2.10) PDCC - Provincial Disaster Coordinating Council

(2.11) PDMO - Provincial Disaster Management Office;

(2.12) RDCC - Regional Disaster Coordinating Council;

(2.13) Residency - shall mean actual physical presence in the locality for at least six (6) continuous months prior to the application and appointment in the position;

(2.14) Section - Bacolod City Public Safety and Emergency Management Section (BCPSEMS); and

(2.15) Scrap and Build Scheme - A budget-saving scheme whereby funded but vacant positions or items in the regular plantilla are abolished to give way for the creation of a completely new position/s or item/s.

Section 3. Statement of Policy - It is the declared policy of the state and shall also be the policy of the City that:

- a.) Self-reliance shall be developed by promoting and encouraging the spirit of self help and mutual assistance among the local officials and their constituents;
- b.) Each political and administrative subdivision of the country shall utilize all available resources in the area before asking for assistance from neighboring entities or higher authority;
- c.) The primary responsibility rests in the City Government of Bacolod in coordination with the Barangay concerned affected by the calamity, disaster and the like, in coordination with the people themselves as well as various non-government and people's organizations;
- d.) It shall be the responsibility of all government departments, bureaus, agencies and instrumentalities to have documented plans of their emergency functions and activities;
- e.) Planning and operation shall be done on the Barangay level in an inter-agency, multi-sectoral basis to optimize the utilization of resources;
- f.) Responsibility for leadership rest on the City Mayor and on the Punong Barangay, each according to his area of responsibility;
- g.) A coordinated response team between the City and the Regional Disaster Coordinating Councils shall be created for a quick and efficient response team during times of calamities and disasters;
- h.) The national government exists to support the local government and it is axiomatic that the City Government exists to support the Barangay, therefore, in line of emergencies and according to their level of assignment, the City Government and all rescue entities/bodies and offices in the field shall support the operations of the Barangay.

- (i) To ensure that operational activities become automatic and second nature to all concerned, exercises and periodic drills shall be conducted at all levels principally at the Barangays;

Section 4. Organization and structure - there shall be created a Bacolod City Public Safety Emergency Management Section in the Public Affairs and Assistance Division (PAAD) under the Office of the City Mayor to be headed by Special Operations Officer II, and three (3) Special Operation Officer I, as support staff, which will compose the following unit: Section Administration and Training Unit; Research and Planning Unit; and Operations and Warning Unit.

The Bacolod City public Safety and Emergency Management Section and its units shall perform, but not limited to the following function:

- (a.) Provide overall supervision and control in the effective implementation of the Disaster Preparedness and Emergency Management of the City, in compliance with this ordinance, and Presidential Decree 1565 and other related laws and issuances;
- (b.) Formulate policies and contingency plans for the protection and preservation of the welfare of the local populace, in times of calamities and other emergencies;
- (c.) Develop and coordinate programs for information, education and training of the local populace, volunteer workers and the like with other Disaster Coordinating Centers;
- (d.) Coordinate and work together with the NDCC, RDCC, MDCC, other local Disaster Coordinating Councils and Centers, and other support agencies and NGOs on disaster preparedness, prevention, mitigation and response;
- (e.) Provide economical, efficient and effective service to the victims and those at risk to calamities and disasters in the area;
- (f.) Guide and inform the Office of the City Mayor, Chairman of Committee on Fire, Natural Disasters and Calamities of the Sangguniang Panlungsod, and Barangay Chairmen with the preparation plan, organization and operation of the Section;
- (g.) Coordinate with the Bacolod City Disaster Coordinating Council Chairman on the matters concerning disaster preparedness, prevention, mitigation, response and emergency management and make such recommendations as maybe deemed appropriate or as maybe required by the Chairman;
- (h.) coordinates with the National agencies and local member-agencies, both government organization and non-government organization, in the implementation of disaster preparedness and Emergency Management programs and activities of the City.

- (i.) Implement existing laws, policies, plans, programs, rules and regulations relative to disaster prevention, preparedness, mitigation, response and reconstruction/rehabilitation;
- (j.) Establishes network and linkages with regional and national defense offices and other concerned government and non-government organizations operating in the area;
- (k.) Perform other related task as may be directed by the Office of the City Mayor.

Section Administration and Training Unit

- a.) Assist the section-chief in the supervision and personnel administration and other administrative concerns of the section;
- b.) Initiates/develops guidelines for the effective and efficient utilization of resources of the Section;
- c.) Assists/provides periodic status reports on section operations/functions and establish internal control on all administrative disbursements;
- d.) Coordinates and undertakes training activities of the section with the national, regional, provincial, city, and municipal entities;
- e.) Assist private organizations in the conduct of disaster preparedness and emergency management-related training activities;
- f.) Coordinates with the Barangay, Barangay-based rescue groups, and private volunteer rescue groups in the area in matters of assistance and problems besetting the civilian populace; and
- g.) Performs such other functions as maybe directed by the Office of the City Mayor.

Research and Planning Unit

- a.) Gather, collect and evaluates relevant data on disaster related activities for future plans and programs;
- b.) Conduct research and prepares the disaster preparedness and emergency management plans and programs of the City;
- c.) Coordinates with various sectors and agencies on matters pertaining to disaster planning, vulnerability/capability analysis;
- d.) Gathers data on the availability of local resources, from the City down to the Barangay levels, such as food, transportation, evacuation centers, search and rescue teams/equipment, emergency medical personnel;

- e.) Performs such other functions as maybe directed by the Office of the City Mayor

Operations and Warning Unit

- a.) Disseminate releases, advisories and alert messages corresponding to warning information on impending threats from NDCC, RDCC, PDCC and to various Barangays, Barangay-based rescue groups, and private volunteer rescue groups;
- b.) Establishes an effective warning system in the area;
- c.) Disseminates guidelines in evaluating disaster situation issued by warning agencies and higher disaster coordinating councils;
- d.) Recommends activation of contingency plans and allocation of resources as the need arises;
- e.) Reports upon termination of operations;
- f.) Prepares plans and programs regarding the disaster management of the city and pre-disaster preparedness of the city;
- g.) Performs such other functions as maybe directed by the Office of the City Mayor

Section 5. Supervision and Control - The Public Affairs and Assistance Division (PAAD) shall exercise supervision over the Section, but the control of said Section shall be under the City Mayor as Chairperson of the Bacolod City Disaster Coordinating Council.

Section 6. Job Description. The Special Operations Officer II, and Special Operations Officer I shall perform the following Job descriptions, respectively:

(6.1) Special Operation Officer II

- a.) Acts as Section Chief of the Bacolod City Public Safety and Emergency Management Section;
- b.) Spearheads the implementation of Disaster preparedness and Emergency Management program of the City;
- c.) Provides technical assistance to the section in matters pertaining to disaster prevention, preparedness, mitigation and response;
- d.) Performs such other related functions

(6.2) Special Operations Officer I (Section Administration and Training Unit)

- a.) Assists the section-chief in the supervision and management of the section.
- b.) Assists the section chief in the implementation of disaster preparedness and emergency management programs of the City.
- c.) Performs such other related functions.

(6.3) Special Operations Officer I (Research and Planning Unit)

- a.) Assists the chief of the office in the supervision and management of the section.
- b.) Assists the section chief in the implementation of disaster preparedness and emergency management programs of the City.
- c.) Performs such other related functions.

(6.4) Special Operations Officer I (Operations and Warning Unit)

- a.) Assists the chief of the office in the supervision and management of the section.
- b.) Assists the section chief in the implementation of disaster preparedness and emergency programs of the City.
- c.) Performs such other related functions.

Section 7. Qualifications. No person shall be appointed Special Operations Officer II or Special Operations Officer I of the section unless they possesses the following qualifications, respectively:

(7.1) Special Operations Officer II (SG-14/7)

- a) He/she must be a Filipino Citizen;
- b) He/she must be a Bacolod City resident;
- c) He/she must be a Bachelor's Degree holder.
- d) He/she must have had at least three (3) years relevant experience;
- e) He/she must have had at least three (3) years relevant experience in position/s involving management and supervision.
- f) He/she must have had at least ten (10) hours relevant training experience in Emergency and Disaster Management;

- g) He/she must have CG Professional Eligibility (2nd level)
- h) He/she must have been in the government service for at least four (4) years.
- i) He/she must be a good moral character and has not been convicted of any crime involving moral turpitude.

(7.2) Special Operations Officer I (SG-10/2)

- a) He/she must be a Filipino Citizen;
- b) He/she must be a Bacolod City resident;
- c) He/she must be a Bachelor's Degree holder;
- d) He/she must have had at least three (3) years relevant experience;
- e) He/she must have had at least five (5) hours relevant training experience in Emergency and Disaster Management;
- f) He/she must have CS Professional Eligibility (2nd level);
- g) He/she must be of good moral character and has not been convicted of any crime involving moral turpitude.

QUALIFICATION STANDARD

Position	SG	Level	Education	Experience	Gov't Service Experience	Training	Eligibility
Special Operations Officer II	11	2	Bachelor's Degree	3 years relevant experience and 3 years experience involving management and supervision	4 years previous government service experience	5 hrs of relevant training experience in Emergency and Disaster Management	Career Service Professional Eligibility (Second Level)
Special Operations Officer I	10	2	Bachelor's Degree	2 years of relevant experience	2 years previous government service experience	5 hrs of relevant training experience in Emergency and Disaster Management	Career Service Professional Eligibility (Second Level)

Section 8. Transitory Provision - In order to provide a smooth and basic transition from its birth to the normalization and maturity of its operations and in view of the current budgetary limitations for the creation of new positions as provided for by the Local Government Code. For a period of two years from the creation of the section, the City Mayor is hereby authorized to transfer and/or detail to the Section the existing regular personnel, composing the current Disaster Operation Center and who has the necessary training and experience, to occupy the herein created positions.

The tenure of such transfer and/or detailment shall be for a period of two years unless extended by the City Mayor.

Until such time that the City shall have available budget for the creation of additional positions, the scrap and build scheme as suggested by the Budget Department shall be exhaustively pursued in order for the creation of the position prescribed under the ordinance.

Section 9. Source of Fund - The source of fund of the expenditures for the operations and development of the Section shall be taken from the General Fund of the City, Annual Investment Plan, and such other available fund as the need arises.

Section 10. Repealing Clause - All ordinances inconsistent with this ordinance are deemed repealed.

Section 11. Separability Clause - The provisions of this ordinance are hereby declared to be separate and in the event that any or more such provisions are held unconstitutional, they shall not affect the validity of other provisions.

Section 12. Effectivity Clause - This ordinance shall take effect immediately upon its approval.


CARRIED BY THE VOTE OF:

Affirmative:	Acting Vice Mayor Greg G. Gasataya
Councillors:	Lyndan P. Cañe, Dindo C. Ramos, Jude Thaddeus A. Bayson, Napoleon A. Cordova, Elmer T. Sy, Al Victor A. Espino, Catalino T. Aliso, Reynold I. Iledan
Negative :	None.
Official Travel:	Councilor Jocelle Balapa-Sigue
Official Leave:	Councillors Ana Marie V. Palermo, Arturo M. Parreño and Marx Loure S. de la Rosa.
Absent	None.
Author:	Acting Vice Mayor Greg G. Gasataya

Co-Authors : Councilors Catalino T. Alisbo and Marx Louie S. de la Rosa.
Passed November 16, 2006 (124th Regular Session).
Comments : Passed.
Vice Mayor Renecito S. Novero was designated as Acting City Mayor.


HOMER Q. BAIS
Acting Presiding Officer

ATTESTED


ATTY. NILO T. ALEJANDRINO
Secretary to the Sanggunian

APPROVED: November 24, 2006


RENECITO S. NOVERO
Acting City Mayor

NTA/HPL/ jernz