



PUBLIC AFFAIRS AND ASSISTANCE DIVISION Bacolod City

The Public Affairs and Assistance Division (PAAD) has three sections namely; Barangay Operations Bureau (BOB), Office of Youth & Sports Development (OYSD) and Youth Affairs Office (YAO). PAAD, in general renders assistance to Barangays, Sangguniang Kabataan purok programs and activities. It also conducts leadership to youth organizations and sports development programs to youth sectors.

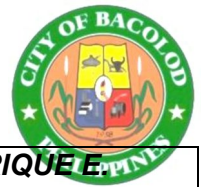
The Public Affairs and Assistance Division (PAAD) serves as the implementing arm of the City Mayor in the discharge of his official functions in the grassroots level, the barangay. This office monitors programs to be implemented in the barangays, issues dance permits, conducts purok elections, facilitates medical assistance, burial assistance and coordinate with lead agencies in the implementation of various government programs such as scholarship grants and medical mission. Recently, another task has been added to our office functions, that is, being Member of the Bacolod City Disaster Risk Reduction and Management Council (BCDRMC).

Location: 3 rd floor, Bacolod City Government Center, Barangay Villamonte, Bacolod City
Phone number: (034) 433-7323, (034) 434-8485

I. PROVISION OF ASSISTANCE FOR BARANGAY AND PUROK PROGRAMS THRU BARANGAY OPERATIONS BUREAU (BOB)

ABOUT THE SERVICE: Facilitate the conduct of purok elections per request of barangays and issues Dance Permit to requesting puroks/barangays.

HOW TO AVAIL OF THE SERVICE:		
STEPS	Time Frame	Person/s In Charge
Barangay Operations Bureau (BOB) 1. Submit letter of request for Purok Election. 2. Provide PAAD with all information necessary to facilitate approval. 3. Receive assistance.	7 days	ROLANDO M. VILLAMOR, JR. <i>Community Affairs Officer IV Division Chief</i> CARLO S. DESCUTIDO <i>Community Affairs Officer I Officer-in-Charge, PAAD</i>



JOSE ENRIQUE E. PALTRIGUERA
Community Affairs Officer III
Section Chief, BOB

REQUEST FOR DANCE PERMIT

FEES/CHARGES: P100.00 per date of “pabayle”

HOW TO AVAIL OF THE SERVICE:		
STEPS	Time Frame	Person/s In Charge
<p>Barangay Operations Bureau (BOB)</p> <ol style="list-style-type: none"> 1. Submit letter of request to for Dance Permit. 2. Provide PAAD with all information necessary to facilitate approval. 3. Receive assistance. 	<p>15 to 30 mins. or time duration may vary depending on the service to be facilitated</p>	<p>ROLANDO M. VILLAMOR, JR. <i>Community affairs Officer IV</i> <i>Division Chief</i></p> <p>CARLO S. DESCUTIDO <i>Community affairs officer I</i> <i>Officer-in-Charge-PAAD</i></p> <p>JOSE ENRIQUE E. PALTRIGUERA <i>Community Affairs Officer III</i> <i>Section Chief-BOB</i></p>

II. PROVISION OF SPORTS DEVELOPMENT SERVICES THRU THE OFFICE OF YOUTH & SPORTS DEVELOPMENT (OYSD)

ABOUT THE SERVICE: Promote, organize, assist and conduct sports training programs and activities thru Barangay Mass Sports Development Programs.

HOW TO AVAIL OF THE SERVICE:		
STEPS	Time Frame	Person/s In Charge
<p>OFFICE OF YOUTH & SPORTS DEVELOPMENT (OYSD)</p> <ol style="list-style-type: none"> 1. Submit letter of request to PAAD. 2. Receive sports trainings & programs. 	<p>15 days to 1 month</p>	<p>ADRIAN G. MELOCOTON <i>Sports Development Officer III</i> <i>Section Chief-OYSD</i></p>



III. PROVISION OF ASSISTANCE TO YOUTH PROGRAMS THRU YOUTH AFFAIRS OFFICE (YAO)

ABOUT THE SERVICE: PAAD thru the Youth Affairs Office (YAO) undertakes youth development programs to youth organizations in the barangays. It renders assistance to Sangguniang Kabataan Officials and its members, as well as other youth sectors. The service includes youth leadership training seminars to youth organizations in the barangays.

HOW TO AVAIL OF THE SERVICE:		
STEPS	Time Frame	Person/s In Charge
YOUTH AFFAIRS OFFICE (YAO) 1. Submit letter of request. 2. Receive assistance.	15 days to 1 month	SARAH D. GAMBOA <i>Community Affairs officer III</i> <i>Section Chief-YAO</i>

