



**ENVIRONMENT AND NATURAL RESOURCES OFFICE
(ENRO)
Bacolod City**

Location: 2nd floor, Bacolod City Government Center, Barangay Villamonte, Bacolod City

Phone number: (034) 432-2326

I. CERTIFICATE OF EMISSION TEST

ABOUT THE SERVICE: A certificate of emission test (CET) is issued by the environment and natural resources office (ENRO) after owner's vehicle passes the test for opacity.

REQUIREMENTS: Previous year's OR/CR from LTO – (Original & Xerox Copy)
Vehicle for testing Current year OR from City Hall (Original & Xerox copy)

FEES: Test Certificate Fee – P 100.00/Vehicle (for diesel only)

HOW TO AVAIL OF THE SERVICE:

STEPS	Time Frame	Person/s In Charge
1. Proceed to ENRO and submit required documents for evaluation.	6 minutes	Shiela Marie Boko Karen Cuison Raquel Castelo ENRO Staff
2. Submit vehicle for Testing and wait for the results.	6 minutes	Karen Cuison Alexander John Teruel Gracilda Igarashi Enro Staff Engr. Maximino S. Sillo Head, Enro
3. If "Passed", receive the CET. If "Failed", have your vehicle cleaned, calibrated.	3 minutes	Roy Asong Rodel Bandojo Alexander John Teruel Enro Staff

II. ISSUANCE OF ENRO CLEARANCE FOR MAYOR'S PERMIT

ABOUT THE SERVICE: Clearance is issued for applicant of business permit after submitting the documents which required by the ENRO

HOW TO AVAIL OF THE SERVICE:		
STEPS	Time Frame	Person/s In Charge
1. Evaluation of kind of business	3 minutes	Engr. Maximino S. Sillo Head, ENRO Rodel Bandojo Roy Asong Alexander John Teruel Shiela Marie Boko
2A. For establishments that generates wastewater <ul style="list-style-type: none"> • Requirement/s: discharge permit for wastewater W/ GENERATING SET <ul style="list-style-type: none"> • Requirement/s: P/O – APSE / APCF (Permit To Operate Air Pollution Source Equipment & Control Facilities) 2B. Establishment that generates hazardous waste such as laboratories/clinics/hospitals <ul style="list-style-type: none"> • Requirement/s: 1) Hazardous Waste Registration 2) Hazardous Waste Generator I.D. 	3 minutes	Engr. Maximino S. Sillo Head, ENRO Rodel Bandojo Roy Asong Alexander John Teruel Shiela Marie Boko
2C. Establishment w/ transformer Requirements: 1) Polychlorinated Biphenyl Registration (PCB'S registration)		
3. Inspection of business location (if needed)	1 hour	Engr. Maximino S. Sillo Head ENRO
4. Issuance of ENRO clearance for Mayor's Permit's	3 minutes	Engr. Maximino S. Sillo Head, ENRO Rodel Bandojo Roy Asong Alexander John Teruel Shiela Marie Boko

5. Recording of Business Permit Clearance	3 minutes	<i>Karen Cuison Raquel Castelo Edenia Quilaton Gracilda Igarashi</i>
6. Releasing	3 minutes	<i>Karen Cuison Raquel Castelo Edenia Quilaton Gracilda Igarashi</i>