

REPUBLIKA NG PILIPINAS
TANGGAPAN NG SANGGUNIANG PANLUNGSOD
LUNGSOD NG BAKOLOD
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CITY ORDINANCE NO. 957
September 15, 2021

AN ORDINANCE CREATING AND INSTITUTIONALIZING THE BACOLOD PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) AND ITS PROGRAMS UNDER THE OFFICE OF THE CITY MAYOR, DEFINING ITS FUNCTIONS, CREATING REGULAR POSITIONS AND APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES.

WHEREAS, unemployment and underemployment continue to be the perennial problems of the country and have on the City of Bacolod and these problems can be attributed to various factors such as (1) inability of our economy to generate adequate jobs; (2) labor market imperfections; (3) lack of information about the market demand;

WHEREAS, the City Government of Bacolod has long been implementing job opportunities and generation programs for its people, and continue to partner and strengthen the employment promotions program of the Department of Labor and Employment (DOLE) for the purpose of uplifting the human resources and development in the City;

WHEREAS, Republic Act No. 8759 or the Public Employment Service Office Act of 1999 encourages the establishment of Public Employment Service Office (PESO) that will partner with and/or serve as an extension arm of the Department of Labor and Employment (DOLE) in all its labor and employment assistance programs and activities;

WHEREAS, Republic Act No. 7160 or the Local Government Code of 1991, Section 76, states that every Local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirement and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

WHEREAS, the COVID virus pandemic had brought about untold physical and economic losses to people all over the world and likewise here in our Country and City, affecting greatly the formal and informal labor and business sectors;

WHEREAS, there is a need to demonstrate responsiveness to the needs of and facilitate meaningful engagement with the vulnerable and marginalized sectors of society and one of the means, and as part of the economic recovery program of the City of Bacolod is to institutionalize and strengthen the PESO and its various programs.

NOW THEREFORE, be it enacted, as it is hereby enacted by the Sangguniang Panlungsod of Bacolod City in session assembled, that:

Section 1. SHORT TITLE

This Ordinance shall be known in its short title as the 2021 PESO Ordinance of Bacolod City.

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Section 2. CREATION

The Bacolod Public Employment Service Office (PESO) is hereby created and institutionalized as a Division under the Office of the City Mayor.

Section 3. OBJECTIVES

In general, the PESO shall ensure the prompt, timely and efficient delivery of employment services, entrepreneurial opportunities, and the provision of information on all DOLE programs.

Specifically, the Bacolod Public Employment Service Office (PESO) shall:

- a) Provide a venue where people could explore simultaneously various employment options and actually seek assistance they prefer;
- b) Serve as referral and information center for the various services and programs of DOLE and other government agencies, such as but not limited to OWWA and POEA;
- c) Provide the people or other interested persons, entities or investors with adequate information on employment and labor market situation in the City;
- d) Network with other PESO offices within the region on employment for job exchange purposes; and
- e) Bring employment services or entrepreneurial opportunities closer to the people by expanding the reach of existing local or national programs and services.

Section 4. FUNCTIONS

The Bacolod Public Employment Service Office (PESO) shall have the following functions, to wit:

- a) Encourage employers to submit to the PESO on a regular basis a list of job vacancies in their respective establishment in order to facilitate the exchange of labor market information between job seekers and employers by providing employment information services to the former, both local and overseas employment and recruitment assistance to the latter, as part of the strategy to curb unemployment and boost the job placement information system of the City;
- b) Undertake employment enhancement training or seminars for job seekers as well as those who would like to change their employability potentials;
- c) Provide pre-employment or occupational counseling, career guidance, mass motivation and values development on its own initiative and/or in partnership with concerned educational institutions, labor and non-government organizations in the City;

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- d) Provide applicants with capability building services to enhance entrepreneurship skills and access to various livelihood and employment programs being offered by the Government and Non-Government Organizations in the City;
- e) Provide reintegration assistance services to employers for returning or displaced Filipino migrant workers;
- f) Provide conciliation-mediation services to employees and employers to help settle their disputes, claims and preserve industrial harmony in the City;
- g) Provide consultation and labor/management education services to employers and employees;
- h) Coordinate with DOLE for technical supervision on the operation and maintenance of the Bacolod-PESO;
- i) Coordinate with TESDA for technical skills training on the operation and maintenance of the Bacolod-PESO; and
- j) Perform such other tasks related to its functions and to undertake pertinent assignment and other duties as may be assigned and / or requested by the City Mayor, or by the Sangguniang Panlungsod, or by the Secretary of the Department of Labor and Employment (DOLE).

Section 5. OTHER SERVICES

In addition to the functions enumerated in the preceding sections, the Bacolod PESO shall undertake, in cooperation or partnership with the DOLE and / or the private sector, or by itself, the following programs and activities:

- a) Job Fair - This is being conducted periodically in the City to bring together in one venue the job seekers and employers for immediate matching. This employment facilitation strategy is aimed to fast-track the meeting of job seekers and employers in one venue at a specific date to reduce cost, time and effort on the part of the job seekers.
- b) Special Program for the Employment of Students and (Out-of-School Youth (SPESOS) - This program provides employment to deserving students and out-of-school-youth coming from poor families during summer and/or Christmas vacation as provided for under Republic Act No. 7323 and amended under Republic Act No. 9547, to enable them to pursue their education by facilitating the employment and secondary level students.

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This is implemented throughout the year especially during summer and/ or Christmas vacations, and for the tertiary, vocational, and technical level students, at any time of the year. Under the program, 60 percent (60%) of the salaries and wages of the program beneficiaries will come from the LGU while 40 percent (40%) will come from the DOLE;

c) Work Appreciation Program (WAP) - This program aims to develop the values of work appreciation and ethics by exposing the young to actual work situations;

d) Livelihood and Self Employment Program - These will give clients information on the wide array of livelihood programs they can choose to avail of by referring them to the City Cooperative and Livelihood Development Office (CCLDO);

e) Workers Hiring for Infrastructure Projects (WHIP) - This program is in pursuance of Republic Act No. 6685 which requires construction firms in the City including contractors for the government-funded infrastructure projects to hire at least thirty percent (30%) of skilled and fifty percent (50%) unskilled labor requirements from the areas where the projects are located;

However, the Sangguniang Panlungsod may increase the aforementioned minimum percentages should circumstances warrant in order to protect the labor sector or boost their employability, or to provide more job opportunities for the residents and citizens of Bacolod City;

f) PWD Desk for Employment - This program aims to assist and facilitate the integration of persons with disabilities in society by providing them access to training and employment opportunities both in the formal and informal sectors;

g) Sa Pinas Ikaw ang Sir at Ma'am - This program aims to provide career employment for those educators who worked abroad and go back to our country. The PESO will refer them to the Overseas Workers Welfare Association (OWWA) for the facilitation of their application to the Department of Education (DepEd);

h) Barangay PESO Program - A comprehensive skills mapping activity whose objective is to fast-track the employment facilitation service by matching available jobs and skills requirements of applicants for local and foreign employment and also help disseminate information of PESO programs and other services;

i) Emergency Employment Program - This program is a joint project of DOLE and Bacolod-PESO and is designed to provide temporary employment for out-of-school and out-of-work youth and disadvantaged workers affected by calamities. The program beneficiaries will be engaged for short term community works projects.

j) Scholarship Program - This program provides grants for the poor but deserving students and it also covers for Masteral and Doctorate degree courses (for the Teacher Career Employee of the City Advancement Program)

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k) Child and Labor Program - This program is in support of the government effort to eliminate in the City all forms of child labor in compliance with RA 9231 (An Act Providing for the Elimination of the Worst Forms of Child Labor and Affording Stronger Protection for the Working Child, amending for this purpose Republic Act No. 7610, as amended, otherwise known as the Special Protection of Children Against Child Abuse, Exploitation and Discrimination Act);

l) KASAMBAHA Y Program - A program to provide help assistance for Household Workers and to extend build understanding on domestic work; encourage domestic workers and their employers to embark on mutually beneficial partnership and to empower the City's Kasambahay, both from the formal and informal sectors;

m) Career Guidance Program - Graduating secondary students are given an orientation on labor and employment matters. The program will help graduating students become familiar with the employment facilitation services of the PESO, workers protection and security coverage for employees;

n) Such other pertinent National Programs existing or those later established by DOLE and other concerned National Government Agencies or Departments.

Section 6. ORGANIZATIONAL SET-UP AND COMPOSITION.

The Bacolod Public Employment Services Office, hereby created and institutionalized as a Division in the Office of the City Mayor shall have the following personnel or manpower support.

Regular positions are hereby created for purposes of this Ordinance, to wit:

- | | |
|---|-------------------|
| 1. Supervising Labor & Employment Officer | (Salary Grade 22) |
| 2. Labor & Employment Officer 1 | (Salary Grade 11) |
| 3. Labor & Employment Assistant | (Salary Grade 8) |
| 4. Driver 1 | (Salary Grade 3) |
| 5. Administrative Aide II | (Salary Grade 2) |

The City Mayor may recommend the creation of other pertinent regular positions if the necessity for it and availability of funds may warrant in the future.

As for additional manpower support, the City Mayor may appoint casuals or job-order workers to assist in the implementation of the various programs and activities of the Office.

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Section 6.1 QUALIFICATION STANDARD FOR THE REGULAR POSITIONS

The Qualification Standards for the regular positions mentioned in Section 6 pursuant to Republic Act No. 8759, as amended by Republic Act No. 10691 (MC No. 20, Series of 2019) are as follows:

| POSITION | G | VL | EDUCATION | EXPERIENCE | TRAINING | ELIGIBILITY |
|--|----|----|--|---|--|--|
| Supervising Labor & Employment Officer | 22 | | Bachelor's degree preferably in any of the following: Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied field | 3 years experience in program management relative to employment | 16 hours of relevant training on employment facilitation | Career service (Professional) / Second Level Eligibility |
| Labor & Employment Officer I | 11 | 2 | Bachelor's degree preferably in any of the following: Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); | None required | None required | Career service (Professional) /Second Level Eligibility |
| Labor & Employment Assistant | 8 | 1 | Completion of two years studies in college | 1 year of experience in employment facilitation | 4 hours of relevant training on employment facilitation | Career Service (Sub professional) /First Level Eligibility |
| Driver 1 | 3 | | Elem. Graduate | None Required | None Required | Professional Driver's License (MC-10, S 2013) Category III |
| Administrative Aide II | 2 | | None Required | None Required | None Required | (MC-10, S 2013) Category II |

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Section 7. PESO MANAGER

The aforementioned Supervising Labor & Employment Officer shall hold the title or be known as the PESO Manager. He/ She shall be responsible for the implementation of City or National programs and services mentioned in this Ordinance, by itself or in cooperation with the DOLE and other concerned National Agencies, and shall likewise perform such other duties or functions as the City Mayor or Sangguniang Panlungsod may prescribe.

Section 8. APPROPRIATION

The PESO shall have an office budget of at least THREE MILLION PESOS (P3,000,000.00), the amount of which is hereby appropriated for its personnel and program services and which shall be taken from the Annual Budget, and/ or from other funding sources such as the Supplemental Budget and the 20% Developmental Fund of the City of Bacolod.

Section 9. REPEALING CLAUSE

All other pertinent Ordinances and Resolutions that may be in conflict or contradictory to the provisions of this Ordinance are hereby repealed or amended accordingly.

Section 10. EFFECTIVITY

This Ordinance shall take effect immediately upon its due passage and approval.

CARRIED BY THE VOTE OF:

Affirmative :

Councilors : Cindy T. Rojas, Renecito S. Novero, Simplicia Z. Distrito, Carlos Jose V. Lopez, Al Victor A. Espino, Archie S. Baribar, Israel P. Salanga, Bartolome N. Orola, Sr., Ana Marie V. Palermo, Lady Gles Gonzales-Pallen.

Negative : N o n e.


Absent : N o n e.

Author : Councilor Ana Marie V. Palermo

Passed : September 15, 2021 (115th Regular Session of the 10th Council via Zoom Teleconference)

Comments : P a s s e d .
Councilors Ayesha Joy Y. Villaflor, Wilson C. Gamboa, Jr. and Dindo C. Ramos were not around when this ordinance was passed.

[Handwritten signatures]




ELPIDIO M. FAMILIARAN
Vice Mayor
Presiding Officer

ATTESTED:

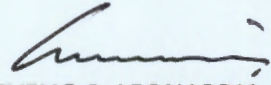
ATTY. VICENTE C. PETIERRE III
Secretary to the Sanggunian

By:



CHRISTINE G. TEMPLA
Board Secretary IV

APPROVED: SEPT. 21, 2021



EVELIO R. LEONARDIA
City Mayor

CGT/OEM/ngb

SP LEGISLATIVE
SERVICES SECTION

DATE: 9/22/2021 TIME: 11:30 AM

BY: [Signature]



Republika Ng Pilipinas
TANGGAPAN NG SANGGUNIANG PANLUNGSOD
Lungsod ng Bacolod

CERTIFICATION

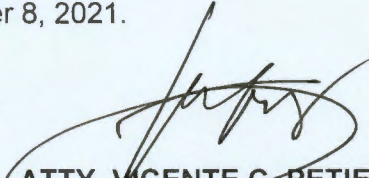

This is to certify that **CITY ORDINANCE NO. 957, Series of 2021** passed by the Sangguniang Panlungsod of the City of Bacolod on September 15, 2021 entitled:

AN ORDINANCE CREATING AND INSTITUTIONALIZING THE BACOLOD PUBLIC EMPLOYMENT SERVICE OFFICE (PESO) AND ITS PROGRAMS UNDER THE OFFICE OF THE CITY MAYOR, DEFINING ITS FUNCTIONS, CREATING REGULAR POSITIONS AND APPROPRIATING FUNDS THEREFOR, AND FOR OTHER PURPOSES.

was published in Journal Visayas on October 25-31, 2021 and posted on September 22, 2021, in the following conspicuous places in the City of Bacolod, to wit:

1. Bulletin Board of the Sangguniang Panlungsod
2nd Floor Bacolod City Government Center
2. Old City Hall (Araneta-Luzuriaga Streets)
3. Bacolod Public Plaza
4. City Health Office
5. Hall of Justice
6. North (Burgos) Public Market
7. South (Libertad) Public Market
8. Central Market

Bacolod City, Philippines, November 8, 2021.


ATTY. VICENTE C. PETIERRE III
Secretary to the Sanggunian 

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