



Republic of the Philippines  
**CITY VETERINARY OFFICE**  
Bacolod City

**The City Veterinary Office is tasked to deliver basic and frontline service related to:**

- A. Veterinary Public Health
- B. Animal Health Services

**Location:** Ground Floor City Hall Building, Luzuriaga Street, Barangay 13  
Bacolod City

**Phone number:** (034) 4358081

#### **I. SLAUGHTERHOUSE SERVICES:**

**ABOUT THE SERVICE:** Personnel assigned at the AVM Bernardo Bacolod City Slaughterhouse is mandated to implement meat inspection rules and regulations, conduct proper meat inspection and certify that meat from the slaughterhouse is safe, hygienic and wholesome for the consumption of public.

#### **WHO MAY AVAIL OF THE SERVICE?**

- 1. Meat Vendors
- 2. Meat Processors
- 3. Consuming public

#### **REQUIREMENTS:**

##### ***For Large cattle:***

- a. Certificate of Ownership of Large Cattle (COLC)
- b. Transfer Certificate of Ownership of Large Cattle (TCOLC)
- c. Veterinary Health Certificate/Shipping permit

For Pigs, goat, sheep:

- a. Veterinary Health Certificate
- b. Shipping permit

**SCHEDULE OF SLAUGHTER:**

Monday to Sunday

- 1. Night Shift – 7:30 pm to 4 am
- 2. Dayshift – 7 am to 3 pm
- 3. Receiving of animals – 8am to 6pm

<b>HOW TO AVAIL THE SERVICES:</b>		
<b>STEPS</b>	<b>Time Frame</b>	<b>Person/s In Charge</b>
1. Check in for slaughter at least 2 hours before slaughter (ANTE-MORTEM).	5 Minutes	<i>(City Vet Office Personnel) George Presquito Edwin Moreno Roberto sison Bernard Rosales Rovio Tabia Oscarlito Limos</i>
1. Slaughtering of Animals	30 Minutes	<i><b>AVM Bernardo Personnel</b></i>
2. POST MORTEM Inspection	10-20 Minutes	<i>(City Vet Office Personnel)</i>
3. Issuance of Meat Inspection Certificate /Releasing	15 Minutes	<i>(City Vet Office Personnel)</i>

Conduct of **Post Abattoir** inspection by inspectors assigned at Major Markets. In compliance to City Ordinance 459 Task Force Botagoy conducts inspection in all Meat Outlets (Malls, Meat stalls at public Markets, Talipapa etc.)

**II. ANIMAL HEALTH SERVICES**

Pursuant to City Ordinance 184 series of 1997, City Ordinance 544 and City Ordinance 866, Rabies Prevention, Control and Eradication Ordinance and responsible pet ownership, the office conducts dog and cat vaccination against rabies.

**A. WALK IN VACCINATION**

Pet’s owner should bring their pets to the office for vaccination.

**HOW TO AVAIL THE SERVICES:**

<b>STEPS</b>	<b>Time Frame</b>	<b>Person/s In Charge</b>
1. Present pets for vaccination		
2. Payment Vaccination Fee	5-10 Minutes	<i>City Treasurer's Personnel</i>
3. Present receipt to City Vet office personnel/ preparation of vaccination card	10 Minutes	<i>(City Vet Office Personnel)</i> <i>Maria Agueda Dela Torre, Cherry Aujero, Sheila Castro, Rosa Agravante, Julius Galve, Zane Rey Magallanes, Joemarie Casilagan Lorenz, Manuel Caraig Raymundo Sapa Jr.</i>
4. Vaccination of Pets and Releasing of Vaccination Certificate	5 Minutes	<i>(City Vet Office Personnel)</i>

**B. MASS VACCINATION**

City Personnel conducts free house to house vaccination of pets in every barangay. Barangay officials are informed of the schedule prior so that they can inform their constituents and prepare their pets. All pet owners can present pets for vaccination.

**C. DOG IMPOUNDING**

Any Person can request in writing for dog impounding in their area. Requesting party must state location, contact number and name of requesting party. Only the requesting party will be informed of the schedule of the operation.

**Claiming of impounded dogs/pets**

Owners must see to it that their pets are in custody at the pound.

**HOW TO AVAIL THE SERVICES:**

<b>STEPS</b>	<b>Time Frame</b>	<b>Person/s In Charge</b>
1. See that pets are at the pound		
2. Pay redemption fee of P500.00	5-10 minutes	<b>City Treasurer's personnel</b>
3. Present receipt to city veterinary personnel for recording and releasing	10 – 20 minutes	<b>(City Vet Office Personnel)</b> <b>Julius Galve</b> <b>Zane Rey Magallanes</b> <b>Joemarie Casilagan</b> <b>Lorenz, Manuel Caraig</b> <b>Raymundo Sapa Jr.</b>
4. Vaccination of Pets and Vaccination Certificate	5 minutes	

**D. DOG SURRENDER**

Owner must pay at City Treasurers Office P1,000.00 per head of pet to be surrendered per City Ordinance 866. Present receipt to City Veterinary Office personnel for recording and schedule of pick-up.

**E. ADOPTION****HOW TO AVAIL THE SERVICES:**

<b>STEPS</b>	<b>Time Frame</b>	<b>Person/s In Charge</b>
1. Select pets to be adopted at the pound		
2. Pay Adoption Fee of P100.00 and Vaccination Fee P50.00	5-10 Minutes	<b>City Treasurer's personnel</b>
3. Present receipt to city veterinary office personnel for recording and filling up/signing of adoption agreement.	10 – 20 Minutes	<b>Maria Agueda Dela Torre,</b> <b>Cherry Aujero, Sheila Castro,</b> <b>Rosa Agravante,</b>
4. Anti Rabies Vaccination, Recording and Releasing of Pets	15 Minutes	<b>Julius Galve, Zane Rey</b> <b>Magallanes, Joemarie</b> <b>Casilagan</b> <b>Lorenz Manuel Caraig</b> <b>Raymundo Sapa Jr.</b>

